

**RESOLUTION NO 07-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LEAVENWORTH CONCERNING RULES AND STANDARDS OF  
CONDUCT FOR PERSONS AND PARTIES WHO ENTER INTO  
AGREEMENTS WITH THE CITY, USE CITY FACILITIES, OR ENGAGE  
IN BUSINESS WITHIN THE CITY**

**WHEREAS**, City has received complaints or concerns about conduct that may or may not be legal by persons or parties that have agreements with the City, use City Facilities, or engage in business in the City; and

**WHEREAS**, the City has adopted policies for use of certain City facilities; for example, the Leavenworth Festhalle Policy; and

**WHEREAS**, the City has established regulations for special uses; for example, regulating noise levels through the Public Disturbance Noise provisions so that attendees may enjoy the special use, and those not participating will not be disturbed by excessive noise; and

**WHEREAS**, the City, pursuant to LMC 5.04.170, has adopted standards of conduct for parties issued business licenses to engage in business in the City; and

**WHEREAS**, despite policies, regulations, and provisions in City Code, reports of shrewd or harsh business practices, discourteous, intemperate, or unwelcome interactions with members of the public persist; and

**WHEREAS**, the City desires to foster and promote activities and functions that create a sense of community and inclusiveness among various organizations, between the board members of the various organizations, and larger community; and

**WHEREAS**, the City's reputation as a welcoming place is essential to the City's success and therefore essential to the general welfare of each City resident and guest; and

**NOW THEREFORE** be it resolved by the City Council of the City of Leavenworth as follows:

**1. Purpose.** It is the purpose of this Resolution to express the clear and resolute desire that all persons and parties entering into agreements with the City, using City facilities, or engaged in business in the City adhere to the highest standards of personal conduct to enhance the reputation of the City and its citizens as an open, courteous, and ethical place.

**2. City expectations.** To achieve the purpose, of this Resolution, the Council expects that all persons and parties operating under agreements with the City, using City facilities, or engaged in business in the City:

- A. Honor and fully perform in accordance with their Agreements with the City; and

- B. Honor and fully abide by all City policies and City Code; and
- C. Enhance the reputation of the City and the Leavenworth Community through the highest ethical behavior; and
- D. Take every reasonable action to make all interactions with all members of the public courteous, honest and welcoming.

**3. Direction to City Administrator.** The City Council directs that the City Administrator, or designee, adopt practices and forms for the receipt of complaints concerning persons and parties with agreements with the City, using City facilities, or engaged in business with the City. Complaints alleging violations of law, regulation, or violation of City policies will be flagged for further review and possible enforcement action. Complaints that may not be a violation of law, regulation, or policy shall be recorded in an appropriately established journal or log.

**4. Renewals of Agreements or uses.** When any renewal of an Agreement, or any use comes before the City---whether staff or council---a review of complaints logged shall be made. The party seeking renewal is encouraged to respond to the complaint. To the extent allowed by applicable law, regulation, or adopted policy, the complaints made and the response may be considered for any renewal.

Passed by the City Council of the City of Leavenworth and approved by the Mayor this 24th day of March, 2020.

APPROVED:

  
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Carl J. Florea, Mayor

ATTEST:

  
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Chantell Steiner, Finance Director/City Clerk